



# EMPLOYEE APPLICATION FORM

**PERSONAL INFORMATION** Please print Date: \_\_\_\_\_

Last Name First Name Soc. Sec#

Present Address

Permanent Address

Phone# Are you 18 years or older? Yes/No

Are you either a US Citizen or an alien authorized to work in the United States? Yes/No

Do you carry a valid current Drivers License? Yes/No What State:

Have you ever been convicted of a felony? Yes/No If Yes please explain: \_\_\_\_\_

**EMPLOYMENT DESIRED**

Position Date you can start? Pay Desired:

Are you employed now? Yes/No If so, may we contact your present employer? Yes/No

Have you ever applied here before? Yes/No When?

Referred by:

**EDUCATION**

	Name of School	# of years attended	Did you graduate?	Area of Study
High School				
College				
Trade School				

What type of skills do you possess for the position you are applying?

\_\_\_\_\_

\_\_\_\_\_

Why do you think you would be a benefit to Sparling Construction and why do you want to work for us?

\_\_\_\_\_

\_\_\_\_\_

**FORMER EMPLOYERS** (List the last three employers, starting with the most recent one first.)

Employment Dates Mo/Yr	Name and Address of Employer	Salary	Position	Reason for leaving
Start: Finish:				
Start: Finish:				
Start: Finish:				

Which of these jobs did you like best and why?

**REFERENCES**

Name	Address	Phone	Relationship

In Case of Emergency Notify

Phone

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause."

Date

Signature

**DO NOT WRITE BELOW THIS LINE**

Interviewed by:

Date:

Remarks:

Job Requirements:

Drive dump truck

Lifting

Neatness:

Ability

Hired Yes/No

Position:

Salary/Wage

Date reporting to work:

# Employment Questionnaire

1. Tell us why we should consider you for this position?

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2. What do you consider the most important attribute a Carpenter can provide a construction company besides their hands-on skills?

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3. What is your biggest strength(s) as it relates to your skills?

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4. What is your biggest weakness(s) as it relates to your skills?

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5. What annoys you the most when it comes to working on the job-site?

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6. What makes you want to have this position as a career?

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7. What kind of experience do you have?

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8. Have you lined up a job yet?

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Name: \_\_\_\_\_

Phone: \_\_\_\_\_